



## Research Assistant Positions Available

### Partnership for Research with African Newcomers (PRAN) December 2025

#### Job Summary:

The Partnership for Research with African Newcomers (PRAN) (Website: <https://pran-network.ca/>) is looking for several candidates to support literature review, data collection (interviews and focus groups), qualitative data analysis, and academic manuscript development on several projects funded by Canadian agencies including the Social Science and Humanities Research Council (SSHRC) and MITACS.

Research topics currently underway include:

- Black entrepreneurship in Alberta
- Settlement and integration experiences of sub-Saharan African immigrants and refugees (SSAI)
  - o Multiple topics
- Community organizational support of SSAIs

Headed by Dr. [Philomina Okeke-Ihejirika](#), PRAN is a national, partnership research program aimed at enhancing the lives of immigrants and refugees from sub-Saharan Africa, as well as people of African descent through research, community engagement and policy development. Current projects are collaborative initiatives between PRAN and community-based partners organizations.

Reporting to Dr. Okeke-Ihejirika and the PRAN Senior Research Manager, the RAs will join a vibrant national team of PRAN staff and research assistants, which meets regularly for research training, mentorship and professional development.

#### Major Responsibilities of Positions:

- The Black entrepreneurship position will include *in-person one-on-one interviews in Edmonton*, beginning January 2026; Minimum 15 hours per week; Training will be provided; Additional tasks include updating and conducting literature reviews and data analysis, as appropriate to the candidate's previous experience and skillset.
- Several other positions will carry out *qualitative data analysis* (coding and re-coding of transcripts for developing thematic analyses of results); Additional tasks include updating and conducting literature reviews and data analysis, as appropriate to the candidate's previous experience and skillset. Additional tasks include updating and conducting literature reviews and data analysis, as appropriate to the candidate's previous experience and skillset.

**QUALIFICATIONS:**

- Completed Master's degree in relevant social science or health science fields (e.g. women's and gender studies, sociology, public health, nursing, education, anthropology, political science, etc.). Senior Doctoral students are preferred;
- Previous training, experience, and skills in qualitative or quantitative social science;
- Excellent academic research skills (e.g. NVivo or related analytical software skills)
- Excellent academic writing skills;
- Excellent skills in academic referencing (e.g. mastery of reference management software)
- Excellent computer skills (e.g. Microsoft Office Suite, word processing)

**The successful candidate will require the following attributes:**

- Legally allowed to work in Canada;
- Excellent command of the English language; fluency in French is an advantage;
- Intrinsic motivation and the ability to work independently;
- Innate curiosity and enthusiasm for acquiring new skills and knowledge;
- Adaptability;
- Careful attention to detail;
- Familiarity with African and/or African Canadian communities;
- Strong time management, organizational and problem-solving skills;
- Previous research experience and/or strong interest in research topics related to immigrant and/or African Canadian communities.

**Job Type:** Part-time**Location:** Both Edmonton or remote (in Canada only)**Approximate total number of hours:** 300-600**Number of hours/week:** 15 minimum**Wage:** \$25.07/hour; Negotiable depending on candidate's expertise and experience.**Deadline to apply:**

- Application review is on-going and applications will be accepted until suitable candidates are found.
- The [Current Opportunities](#) webpage of the PRAN website will be kept up-to-date with any developments regarding the availability of the position.

**Position start date:** The entrepreneurship position will begin the second week of January, 2026. The other positions will begin in January and February, depending on availability of applicant(s).

**Interested candidates** should submit

- 1) a cover letter
  - a. Include specific details about your availability (hours per week, what days etc.) and what date you can start;
  - b. If in Edmonton, detail your availability for in-person interviews and focus groups (hours per weeks, which days per week, and start date availability)
- 2) an up-to-date CV,
- 3) a sample of academic writing and
- 4) include “PRAN RA POSITION” in the subject line of the email.

Please email to Heidi Hoernig (Senior Research Manager) at [pranrpm@ualberta.ca](mailto:pranrpm@ualberta.ca).

We thank all candidates for their interest. Because of the high volume of applicants, only short-listed candidates will be contacted.