Research Assistant Positions Available

Partnership for Research with African Newcomers (PRAN)
October 2026

Job Summary:
The Partnership for Research with African Newcomers (PRAN) (Website: https://pran-network.ca/) is looking for ***several candidates*** to support literature review, data collection (interviews), qualitative data analysis, quantitative data analysis, and academic manuscript development on several projects funded by Canadian agencies, including the Social Science and Humanities Research Council (SSHRC) and MITACS.

Research projects currently underway include:

- Black entrepreneurship and digital financial literacy in Alberta
- Intimate partner violence and healthy gender relations
- Settlement and integration experiences of sub-Saharan African immigrants and refugees (SSAI)
    - Multiple topics
- Community organizational support of SSAIs

Headed by Dr. Philomina Okeke-Ihejirika, PRAN is a national partnership research program aimed at improving the lives of immigrants and refugees from sub-Saharan Africa, as well as people of African descent, through research, community engagement, and policy development. Current projects are collaborative initiatives between PRAN and community-based partner organizations.

Reporting to Dr. Okeke-Ihejirka and the PRAN Senior Research Manager, the RAs will join a vibrant national team of PRAN staff and research assistants, which meets regularly for research training, mentorship, and professional development.

Major Responsibilities of Positions:

- The Black entrepreneurship position will include ***in-person one-on-one interviews in Edmonton***, beginning November 2026; Minimum 15 hours per week; Training will be provided; Additional tasks include updating and conducting literature reviews and data analysis, as appropriate to the candidate's previous experience and skill set.
- Several other positions will carry out ***qualitative data analysis*** (coding and re-coding of transcripts for developing thematic analyses of results (Braun & Clarke 2006); Additional tasks include updating and conducting literature reviews and data analysis, as appropriate to the candidate's previous

experience and skillset. Additional tasks include updating and conducting literature reviews and data analysis, as appropriate to the candidate's previous experience and skill set.

QUALIFICATIONS:

- Completed Master's degree in relevant social science or health science fields (e.g., women's and gender studies, sociology, public health, nursing, education, anthropology, political science, etc.). Senior Doctoral students are preferred;
- Previous training, experience, and skills in qualitative **or** quantitative social science;
- Excellent academic research skills (either qualitative (NVivo or related) **or** quantitative (STATA, SPSS or related analytical software);
- Excellent academic writing skills;
- Excellent skills in academic referencing (e.g. mastery of reference management software, e.g. Mendeley, Zotero, etc.);
- Excellent computer skills (e.g. Microsoft Office Suite, word processing)

The successful candidate will require the following attributes:

- A graduate student
- Legally allowed to work in Canada;
- Excellent command of the English language; fluency in French is an advantage;
- Intrinsic motivation and the ability to work independently;
- Innate curiosity and enthusiasm for acquiring new skills and knowledge;
- Adaptability;
- Careful attention to detail;
- Familiarity with African and/or African Canadian communities;
- Strong time management, organizational, and problem-solving skills;
- Previous research experience and/or strong interest in research topics related to immigrant and/or African Canadian communities;

Job Type: Part-time
Location: Edmonton or remote (**in Canada only**)
Approximate total number of hours: 300-600
Number of hours/week: 15 minimum
Wage: $25.07/hour; Negotiable depending on candidate's expertise and experience.

Deadline to apply:

- Application review is ongoing, and applications will be accepted until suitable candidates are found.
- The Current Opportunities webpage of the PRAN website will be kept up-to-date with any developments regarding the availability of the position.

Position start date: As soon as the appropriate candidate(s) are found.

Interested candidates should submit:

1) a cover letter
    a. Include specific details about your availability (hours per week, what days, etc.) and what date you can start;
    b. If in Edmonton, detail your availability for in-person interviews and focus groups (hours per week, which days per week, and start date availability)
    c. 3 references with contact information
2) an up-to-date CV,
3) a recent sample of academic writing;
4) a 2-page detailed description of all previous research experience, including details on roles with each project, a detailed description of literature review skills, and a detailed description of analysis training, experience, and skills (qualitative or quantitative).
5) include "PRAN RA POSITION" in the subject line of the email.

Please email your application package to Heidi Hoernig (Senior Research Manager) at pranrpm@ualberta.ca.

We thank all candidates for their interest. Because of the high volume of applicants, only short-listed candidates will be contacted.